

Provisional BA in Insurance Practice - Capstone Project Deadlines 2025:

Date	Items	Instruction
Friday 30 May	Capstone Project (Draft) - online submission	To be uploaded to Moodle through Turnitin as per instructions set by your academic supervisor.
Friday 25 July	Capstone Project Review, Implementation Plan – Online submission	To be uploaded to Moodle through Turnitin as per instructions set by your academic supervisor. Plans received after this date and time will not be considered at the exam board, unless procedures for late submission have been followed and an extension granted.
Sunday August 17	Capstone Project (Final) - online submission	Soft copy to be uploaded to Moodle through Turnitin
Friday 22 August	Capstone Project (Final) - hard copy & online submission	2 hard copies (spiral bound copy is sufficient) to be sent by registered post to Rebecca Gillen, Insurance Apprentice Manager, School of Business & Social Sciences, ATU Sligo, Ash Lane, Sligo to be received by 4.30pm on the 22nd August . Hard copies cannot be delivered by hand to ATU Sligo. Soft copy to be uploaded to Moodle through Turnitin as per instructions set by your academic supervisor- Sunday August 17 Please also complete the dissertation submission form and email to Insurance Apprentice Manager on completion of your project so that your project can be placed in the library resources for reference. Projects received after this date and time will not be considered at the exam board, unless procedures for late submission have been followed and an extension granted.
Sunday 17 August Friday 22 August	Capstone Poster – online submission hard copy	Soft copy to be emailed to your academic supervisor and Rebecca Gillen, Insurance Apprentice Manager. Hard copy to be sent in a cardboard tube with senders (apprentices) name clearly labelled on the outside, to: Rebecca Gillen, Insurance Apprentice Manager, School of Business & Social Sciences, ATU Sligo, Ash Lane, Sligo. Hard and soft copies must be received by 4.30pm on the date indicated or they will not be accepted. Posters received after this date and time will not be considered at the exam board, unless procedures for late submission have been followed and an extension granted.